Approved For Release 2001/07/31: CIA-RDP80-01370R000100170030-0 DISPAICH SYMBOL AND NO DISPATCH 25X1A6c -283 CONCIDENT : Chief of Station, of Station, ATTS: Finance Officer Officer TO INFO FROM Deputy Comptroller March 1959 General - Administrative/Pinance/Logistics pecific - Preparation of Form Fo. 1408, Caedule of Logally Procured Onempendable Sateriel, Schedule L. SUBJECT RE: "43-3" — (CHECK "X" ONE) MARKED FOR INDEXING NO INDEXING REQUIRED ACTION REQUIR INDEXING CAN BE JUDGED Report the Value of Monempendable Materiel BY QUALIFIED HQ. DESK ONLY 25X1A6c **II**-264, deted 3 February 1959. 1. Paragraph 6 of reference set forth the procedure to be followed by the station for reporting local procurement 25X1A6a of nonexpendable material made by the station to headquarters. Insemuch as the monthly Class A accounting of the Station includes financial transactions of locations 25X1A6a meintaining separate Type II accountability for property, it is suggested that the Station Finance Officer contact each such location and request that it clearly identify on its financial accountings the nonexpendable materiel procured locally and recorded in its Type II property records, together with the dollar value of each transaction as recorded in its property records. Further, in preparing Schedule L, it is requested that opposite each line item representing local procurements by such locations, the "Description of Item" column include parenthatically the dollar value of the item as recorded in the Type II accountable records, along with the name of the Type II accountable location affected. 25X1A2e 26 February 1059 TAS/LLM/FLB/pb DOC 21 REY DATE 27-5-8/ BY ~ 6/99 Distribution: S PARES 3 - Addressee 1 - Signer ORIG COMP ... __ PAGES ___ ORIG CLASS JUST 22 NEXT REV 2011 AUTH: HR T8-2 2 - Area Division 1 - FD 1 - O/L S/D1 - TAS Subject 1 - TAS Reading 1 - TAS Chrono HILLIAM PAGE NO. USE PREVIOUS EDITION. REPLACES FORMS 51-28, 51-28A AND 51-29 WHICH ARE OBSOLETE. CAL 10-57 53 CONTINUED